



Md Shifat Ullah  
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Bergen 21 April, 2018

**International Students' Union of Norway (ISU)**

Re: Union Development Officer

Please accept this cover letter as an application for the above position, which I am particularly motivated for. I am especially interested in working for International Students' Union of Norway because of the unique opportunity to apply my all-round working experience from different fields of student politics. I believe ISU will benefit by applying my experience working in a local board, national and international level, relevant background and problem-solving ability. As you will see from the attached resume, I've worn a lot of different hats. As a current Union Development officer for ISU Norway national executive board and being a member student parliament at University of Bergen I've worked with a range of relevant tasks including supporting the work of the current national executive board in contact with the local ISU branches. Maintained the local branches activities updated. As a member of current student parliament at University of Bergen, I worked with different student organizations and maintaining regular communication with the university board. Extensive support activity, being the link between the ISU UiB and university of Bergen assertiveness, for handling challenging situations- I've done it. I'm extremely motivated, self-driven and aimed towards internationalization, possess a genuine interest in helping student and knowledge for monitoring and suggesting the possible enlargement of the organization. I have experienced extreme work pressure, heavy workload and deadlines – and so far, always had a positive feedback.

Studying Masters degree in the field of System Dynamics at University of Bergen provided me with strong competencies in the leading the work of the local chapters as a part of ISU system and in their development. I have enjoyed working in ISU for 1 year and with my work experience believe I possess a good combination of professional skills, qualifications, motivation and positive attitude which would benefit International Students' Union of Norway.

While as Electrical Engineer and with knowledge of System Dynamics is my core field I have a great interest and passion in the international relations and leadership development. I can contribute with my great creativity, ability to collaborate in a team and experience with arrangement student activities. My ability to work independent, structured and professional qualifications has grown since I had worked in Bangladesh and India. Also my part of my political life in biggest student party in Bangladesh. I believe my willingness to learn and strong communication skills both in English and three other languages will enable me to contribute effectively to International Students' Union of Norway. It would be a great pleasure for me to use my cross-cultural experience to perform the best of myself to benefit the goals of the Union.

Hopefully, you find my qualifications to be a good match for the position. Thank you for your consideration.

Sincerely,

Md Shifat Ullah

## Md. Shifat Ullah.

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### Career Objectives

Bring out the best from the limited resource content by managing my credibility for team work. Be a leader to achieve the desired goal.

### Personal Strengths

1. Effective personal communication skills with emphasis on the clear and concise work with the documentation and instructions.
2. Passionate about organizational works, play vital role in team to achieve the goal by sharing knowledge and experience.
3. Capable to work under immense pressure and in a challenging work environment.
4. Have gained excellent communication and leadership skills through enthusiastic team work.
5. Energetic for doing the best.

### Education

**Master's in System Dynamics 2017**  
University of Bergen, Norway  
In progress.

**B.Sc. (Hons) in Electrical & Electronic Engineering 2011**  
Stamford University Bangladesh

**CGPA: 3.13**

**H. S. C. 2006**

**Rajshahi Govt. City College**

Board: Rajshahi

Group: Science

**GPA: 4.00**

**S. S. C. 2004**

**Rajshahi Collegiate School**

Board: Rajshahi

Group: Science

**GPA: 4.44**

1. **Union Development Officer  
ISU Norway, National Executive Board.  
July 2017-D.D**
  - Maintaining the key communication person for Local Branch to National Executive board.
  - Keep the local branches active throughout the years by confirming their general assemblies and elections.
  - Relaunch inactive local branches.
  - Served interim National President in absence of National President.
2. **President, ISU University of Bergen  
April 2016-2017**
  - Leading the ISU UiB to become one of the largest student organization in Bergen.
  - Organizing different student friendly events to give chance to the international students for local integration.
  - Communicate and keep strong ties with other student's organizations in Bergen to make sure the rights of the students.
3. **Coordinator, International Students list at Student Parliament UiB  
March 2017-D.D- Elected member of student parliament.**
  - Created this new student list along with other international and Norwegian politically active students who is passionate for student political rights.
  - Participated in Student Parliament Election at University of Bergen and mandate for election.
  - Representing all international students in Student parliament and become voice for them.
4. **General Secretary, Bangladeshi Student Union Bergen, Norway.  
October 2015-November 2016.**
  - Run this organization with other board member.
  - Keep track of the organizations relation with the members.
  - Organizing different cultural event to continue local value.
5. **Joint Convener, Central Committee-Private University, Bangladesh  
Nationalist Students Party, Dhaka, Bangladesh.  
May 2007-2009 and reelected 2009-2011.**
  - Elected, one of the largest political student organization in Bangladesh representing 92 private Universities.
  - Fight for students and people democratic rights in Bangladesh.
  - Hold political possessions and movement for people's rights.
  - Illegally arrested and prisoned by the government for the political movement.
6. **Technical Sales Executive., MediPro Ltd. Dhaka Bangladesh. May 2012 to July 2014.**
  - Servicing Medical equipment's. Ventilator machine, Patient monitor system, E.T.T machine, E.C.G machine. Mostly the duty was supervise the electronics board and servicing by changing the components according to their function..
  - Sales of Medical equipment's. As part of my duty because I have direct communication with the top level officials of different hospitals because of giving after sales service. Using customer satisfaction on service sale more products to them.
  - Reach monthly sales and servicing goal.
  - Supervision of junior engineers and technologist

Academic  
Research Experience & Skills

Undergraduate Project and Thesis:  
"Wireless Sensor Network"

The thesis project was done for fulfillment for the requirements for the degree of Bachelor of Electrical & Electronic Engineering at Stamford University Bangladesh. The Project and Thesis include

Wireless sensor Network.

- Software Architecture for Wireless Sensors.
- Generalized Wireless Sensor Node Architecture.
- Approximation of General Architecture: MICA.
- Integrated Architecture for Wireless Sensor Nodes – Spec.
- Demonstration Application and Performance.

IELTS Score: Overall band score 6.0.

Computer  
Skill

Able to operate **MS-Windows** (XP, 7), **MS-Office** (Word, PowerPoint, Excel), **C++** (programming Language), **Mathlab**, **Microwind**, **Pspice**.etc and to use internet for mail forward, search and browsing.

Hobbies

Books, Skating, Mountaining, Gardening, Travelling, Riding bike, Gathering, Watching movie.

Personal  
Information

**Full Name** : Md. Shifat Ullah  
**Father's Name** : Abdur Raman  
**Mother's Name** : Mst. Afroza Khanom  
**Permanent Address** : H#253, Airport Road, Shalbagan  
(Front of Market),  
Post: Sopura, Thana: Boalia,  
Dist.: Rajshahi, Bangladesh-6203.  
**Date of Birth** : 01-01-1990  
**Nationality** : Bangladeshi  
**Religion** : Islam  
**Marital Status** : Single