



ISU Norway establishment of a new local branch guidelines.

The International Students' Union of Norway (ISU) is a student organization representing the political, social, and academic rights of the 25,000 international students in Norway. ISU is an independent, democratic, non-profit, non-partisan organization run for and by international students. Currently, ISU has local member organizations at 27 different institutions of higher education in Norway, with the national office in Oslo.

In ISU we are trying to partner with all the educational establishments of Norway in order to better represent the rights of international students in Norway. We want to establish a local ISU branch to connect international students and provide an information sharing platforms to other educational establishments on how they can better serve their students.

In this regard we are looking forward to attain intention and support in terms of sharing information to the local international students and mutually beneficial cooperation in the future. We hope within the sphere of our competencies we can increase work in promoting that international students, including students from the educational establishments where ISU does not have a local chapter yet, have a successful study experience in Norway.

The following points/criterias are recommended in order to formalize establishing of an ISU local branch:

1. Organizational

- Involvement of higher education institution and their international process in the process to establish an ISU LB
- Future continuity of the LB (at least one year)
- Contact with Student Parliament leader and/or their international affairs responsible
- Future relation with other student organization campus, with a specific mention with ISU partners and ESN
- Funding sources for the new LB
- Issues or case that the new LB would like to address for the international students at their campus
- Number of international students on campus, and relation with Norwegian students

2. Opening

- The initial version of the LB constitution should be written. It has to be associated with needs of students and based on the comments and discussions of the active international students on campus. ISU can provide a draft
- The ones considering running for the board positions should create a facebook group that will be utilized as a communication platform.
- Money for an event to attract people with pizza, snack or something similar should be provided by the National level of ISU.
- There should a local contact (preferably a group of individuals) at the institution who can help with making the event, promoting, informing, inviting people come there.
- Set a date and make a Facebook event, get the local responsible to invite people to the assembly.
- At the event a representative from the NB can make a presentation of ISU, the possibilities locally and nationally, the constitution should be voted in, the board should be elected. It is important that there is a President, vice president, treasurer. The others can have responsibilities as they see fit. Other roles / positions (PR, social office etc.) can be get elected by the first board meeting.
- There needs to be good minutes from the event, and they need to put down the full name, email, and cell phone numbers of the people who are elected.
- At the coming leadership meeting or NA, ISU can have a point on the agenda "Vote in New local branch", and the majority can vote them in by acclamation.