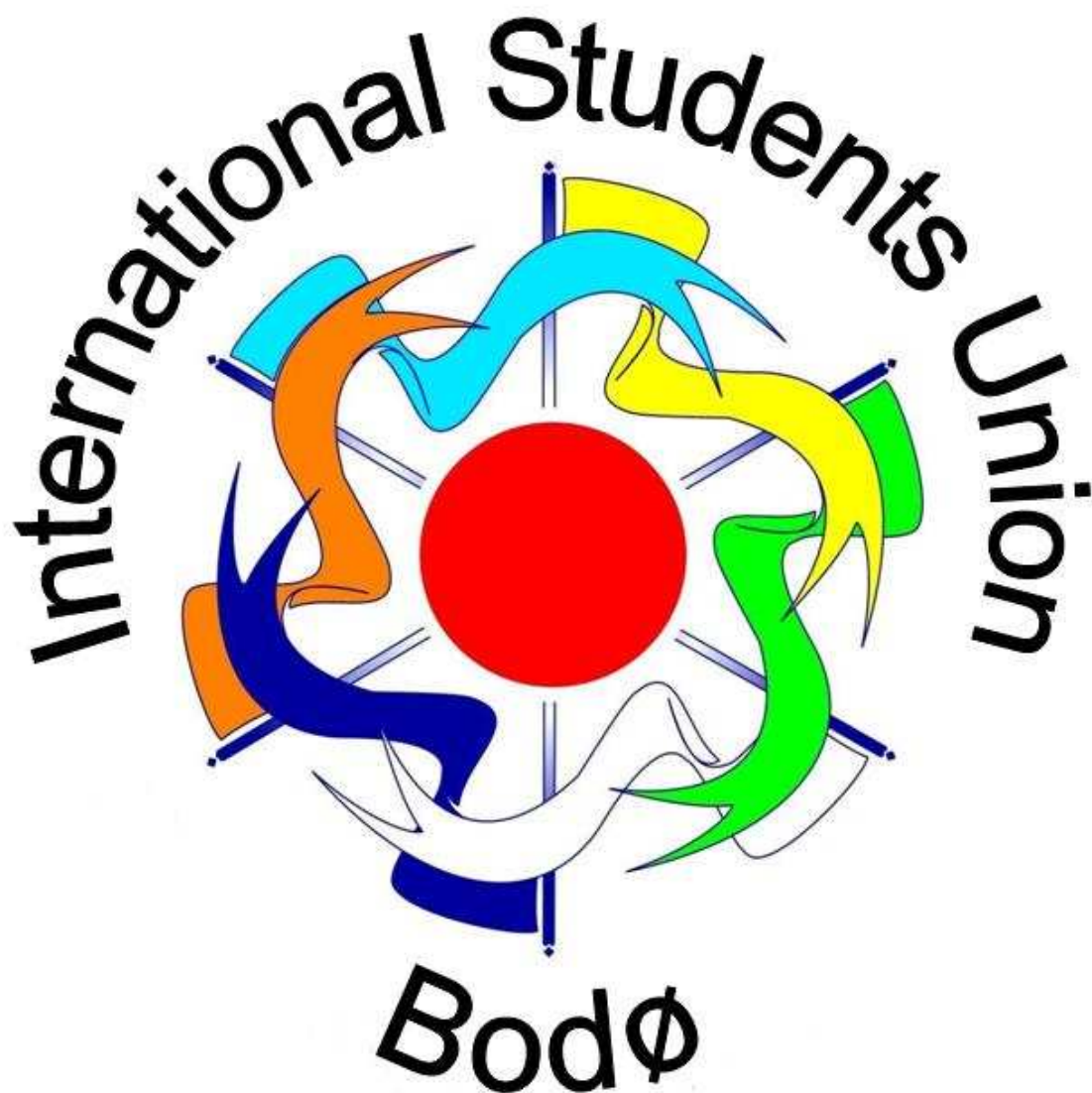


**Constitution  
Of  
International Students Union, Bodø  
(ISU, Bodø)**



**International Students Union, Bodø**

**Bodø University College, Norway**



## **§1 Preamble**

1. International Student Union, Bodø (ISU, Bodø) aims to ensure the students interest, professionally, student politics and socially.
2. ISU, Bodø shall be a link between the students and The Student Union (SOB) and other student unions at Høgskolen I Bodø (HIBO), where collaboration and cooperation falls naturally. It shall also promote collaboration with the administrative and academic staff of HIBO.
3. ISU, Bodø should ensure that all new international students at HIBO are integrated in both social and academic activities.
4. ISU, Bodø is politically independent and non-denominational.
5. As a branch of the International Students' Union of Norway, ISU, Bodø will assist where required in national projects and send 2 delegates to each National Assembly.
6. ISU, Bodø shall contribute to create a good environment amongst the student unions, the administration at HIBO and its partners.

## **§2 Organization**

1. All students enrolled at HIBO can become members of ISU, Bodø. All international students at HIBO are automatically members of ISU, Bodø. Non-international students that wish to become members needs to inform the Board of their membership.
2. The annual meeting is ISU, Bodø's highest and controlling organ. Regulations and guidelines both for the annual meeting and ISU, Bodø are decided by the annual meeting. The regulations can not contradict the regulations of The Student Union (SOB).
3. The summons and case documents to the annual meeting should be available at least two weeks prior to the annual meeting.
4. The annual meeting's agenda should contain these elements:
  - Approval of the summons, case documents and agenda
  - Constitute the meeting with elections of Secretary and two Board members.
  - Approval of the Annual Report
  - Approval of the Annual Accounts
  - Incoming matters
  - Alterations of the Regulations of ISU, Bodø
5. Suggestions for resolutions must be presented in writing during the annual meeting. 2/3 of electors present at the meeting must give their approval for alteration in the regulations to be effective.
6. The annual meeting should be held before September 10<sup>th</sup> every year.
7. The ISU, Bodø board or 1/5 of the members of ISU, Bodø can ask for an additional annual meeting.



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8. The Board shall have at least 7 days notification of incoming matters before the Annual Meeting. But under special circumstances an incoming matter can be brought up at the annual meeting, but the electors shall vote about taking up the matter for discussion. This will demand 2/3 majorities.
9. With distrust the Annual Meeting can with simple majority dismiss Board members from their positions.

### §3 The Board

1. The Board is ISU, Bodø's highest organ between the Annual Meetings.
2. The Board invites the members to the Annual Meeting
3. Board meetings should be held once a week and a minimum twice per month. The Board meetings are closed meetings, but The Board can with simple majority give any person status as an observer, with speaking and suggestion rights. The Board can instruct representatives from ISU, Bodø's committees to be available for the members at ISU, Bodø's boards.
4. The Board of ISU, Bodø consists of five (5) people. These shall be:
  - The President: Responsible for the day-to-day business. He/She is the face of ISU, Bodø to outsiders and speaks on the behalf of ISU, Bodø. He/She is responsible to keep in contact with other student unions and with the administration of HIBO. He/She is responsible for the filing of the Semi-Annual- and the Annual Report from ISU, Bodø. He/She is co-responsible for the economy of ISU, Bodø.
  - Vice-President/Treasurer: Shall do the bookkeeping; make a budget and plan of action together with the leader. Shall at any moment have full overview of economy of ISU, Bodø. He/She acts as the President when the President is absent.
  - Secretary: Is responsible for writing the minutes from each Board- and Annual Meeting and make sure these are distributed together with assisting the rest of the board with day-to-day activities.
  - Welfare Director :Responsible for organize all welfare activities arrange by ISU as movie nights, quiz, trips, and parties etc, with the assistance with other board members, university staff and other external people & organizations.
  - Information Director : Responsible for sending e-mails, all communications through internet, prepare posters & convey messages etc.,.
5. There should be minimum three (3) Board members present to make decisions valid.
6. The President and Vice-President/Treasurer are to be elected before May 1<sup>st</sup>, the rest of the Board are elected at the Annual Meeting in September.

### §4 Committees

1. The Social Committee should plan and carry out arrangements of cultural, professional and social character.
2. The Board may in addition set up ad hoc committees when these are needed. For example for UKA, professional days and information campaigns.



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## **§5 Elections**

1. All members of ISU, Bodø can be elected and they can give their votes.
2. Election of the Board is held at the Annual Meeting in the beginning of the academic year, and they are in their positions till the first meeting of the next academic year. Exemptions are for the President and the Vice-President/Treasurer who according to §3-6 are to be elected before May 1<sup>st</sup>.
3. The new President and Vice-President/Treasurer that are elected before May 1<sup>st</sup> are to work together with the resigning President and Vice-President/Treasurer in an overlap period from they are elected to the Annual Meeting. This to ensure proper training of the new management of ISU, Bodø.
4. During the overlap period, the Board consists of seven (7) members who all have one vote in matters brought up at the Board meetings.
5. The members of the Board of ISU, Bodø are the elections committee, and they should before every Annual Meeting present the candidates of the different positions to the Annual Meeting.
6. All elections should be done by secret ballot.

## **§6 Supplement Elections**

1. If any of the members of the ISU, Bodø board resigns prior to the Annual Meeting, the remaining ISU, Bodø Board can assign a suitable and willing person among the members to fill the vacant position.
2. Before a new member of the Board is appointed, this should be announced to all members of ISU, Bodø.
3. If this rule is deviated it should be done by a plenary board and the decision should be unanimous.

## **§7 Dissolving of ISU, Bodø**

1. ISU, Bodø can only be dissolved by a 2/3 majority vote at an annual meeting or supplementary meeting, where a significant number of members are present.
2. In the case of Dissolution of ISU, Bodø, all the possessions and capital should fall to the Student Union of Bodø (SOB).

## **§8 Bringing into Force**

1. Name change can be decided by the Board of ISU, Bodø or by the Annual Meeting.
2. This Constitution will apply immediately after it has been approved by the Annual Meeting (or supplementary meeting), and should be evaluated and revised continuously as the situation for ISU, Bodø and its committee's changes.



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