

Invitation

**International Students Union of Norway
National Assembly, April 21-23rd 2006**

Where: University College of Oslo, HiO

We hereby invite you to the International Student's Union of Norway's National Assembly, Spring 2006. The National Assembly is the highest deciding organ of ISU Norway. Two delegates from each of our nine member branches will be present. Also invited are representatives from potential ISU member branches, NSU and StL !

Main goals for the ISU Spring 2006 NA will be for us to share our knowledge and experiences related to our work, and to revise our constitution. It will be a lot of focused work, and a lot of fun!!

ISU National arranges transport, accommodation and meals for its delegates. To cover these costs, the NA of Fall 2005 decided to introduce a participation fee of NOK 1000 per delegate, NOK 2000 per branch . The amount should be transferred to the ISU Norway account no. **8200.02.19092**. Remember to save your receipts for transportation to and from the airport if you would like to have this reimbursed.

You will stay at [Cochs Pensjonat](#), Parkveien 25 – a short walking distance to our meeting room and to the center of the city. Directions to the hostel are already on ISU Norway webpage.

Please send your reports to Hanna at hanho@student.uio.no by wednesday. See the guideline for reports on the next page.

The NA of October 2005 appointed a Constitution Revision Committee. Their proposals will be on our webpage by tuesday. If you have additional proposals, you must submit these in writing on friday. You are welcome to submit case papers that you would like the NA to discuss. Minutes of the last NA, reports, proposals and case documents will be found at www.isu-norway.no.

Ricardo Duque (ISU UiO) & Myriam Hummel (ISU HiO) will leave Cochs Pensjonate at 15.00 to take you to the meeting room. These branches have also taken responsibility for our meals and evening entertainment. We will party hard. We will visit Stortinget, the parliament building of the Norwegian government on Saturday.

Welcome to Oslo!

Eton Williams
National President

Hanna Holmelin
National Secretary

Time Plan
International Students Union of Norway
National Assembly, April 21-23rd 2006

Friday

15.00 Walk from hostel to meeting room
15.30 Meeting starts – National Presidents' Welcome, Introductions, ISU Presentation
16.15 Four branch reports: Ås, Tromsø, Bergen (NHH), Oslo (UiO)
17.15 Coffee /Break
17.30 StL report
17.45 NSU report
18.00 ISU Norway Constitution: Presentation by constitution committee
19.30 Meeting stops
20.30 Dinner

Saturday

08.15 Breakfast at meeting room
09.00 Meeting starts: approve Chairman; read Agenda, Meeting plan, Minutes
09.20 Branch reports: Narvik, Oslo (HiO). Prospective branches: Telemark and Bodø
10.20 Very Short Break
10.25 President's report
10.45 Secretary's report
10.55 Very Short Break
11.00 ISU Norway Constitution
13.00 Lunch
13.30 Walk to Stortinget
14.00 Stortinget
15.00 Walk back to ISU NA
15.30 ISU Norway Constitution
17.00 Fruit/Coffee Break
17.15 ISU Norway Constitution
18.30 Meeting stops
20.30 Dinner

Sunday

08.15 Breakfast at meeting room
09.00 Meeting starts – Three branch reports: Bergen (UiB), NTNU, Stavanger
09.50 Short Break
10.00 ISU Norway Financial report
10.35 ISU Norway Plan for 2006
10.50 Fruit/Coffee Break
11.00 Political and Academic Cases
13.00 Lunch
14.00 ISU Norway Constitution
17.15 AoB
17.30 Meeting ends

Agenda

International Students Union of Norway

National Assembly, April 21-23rd 2006

1.0 Reports and Orientation Cases

- 1.1 Approval of agenda and meeting plan (sat morning)
- 1.2 Acceptance of Chair Person (sat morning)
- 1.3 Approval of Minutes from last NA (sat morning)
- 1.4 Meeting Procedure (sat morning)
- 1.5 Brief presentation of ISU (friday)
- 1.6 Branch Reports
 - a) Ås (friday)
 - b) Tromsø
 - c) Oslo (UiO)
 - d) Bergen (NHH)

 - e) Narvik (saturday)
 - f) Oslo (HiO)
 - g) Bodø/Telemark

 - g) Bergen (UiB) (sunday)
 - h) NTNU
 - i) Stavanger

- 1.5 Introduction of HiBodø and HiTelemark (Saturday morning)
- 1.6 Presidents Report (Saturday morning)
- 1.7 NSec Report (With personal number case) (Saturday morning)
- 1.8 StL Report (Friday)
- 1.9 NSU Report (Friday)

2.0 Organisational Cases

- 2.1 Consideration of HiBodø as a future branch (Sat.afternoon)
- 2.2 National Constitution
 - Presentation of the proposals of the Constitution Revision Committee
 - Procedure for accepting new branches (proposals)
 - Discussion of proposals
- 2.5 ISU Norway Financial Report and Budget (Sunday morning)
- 2.7 ISU Plan for 2006 (Sunday)
 - ISU Expansion Conference September 1-3, 2006 (Sunday)

3.0 Political/Academic Cases (2.5 hours)

- 3.1 Issues forwarded by the local branches/national administration
 - Academic Review
 - Integration
 - Personal number case

4.0 Any Other Business

Branch Reports

International Students Union of Norway
National Assembly, April 21-23rd 2006

Branch /prospective branch reports will happen over the three days of the National Assembly. Each oral summary of the ISU Branch report will be allowed 10 minutes, followed by 10 minutes for discussion. Check the Time Plan for when your presentation is scheduled.

We will have prospective branches and representatives from StL and NSU present. Your presentations can do a lot to help them learn about ISU.

In addition to the below information, we require a copy of the constitution from prospective branches.

For best results, we request that your written ISU Branch report have the following information:

1. How many international students are at your school? For how long/ what programs? Special needs? Brief description of your branch: history, structure.
2. Names, nationality, contact info for Spring 2006 board members
3. Brief description of events implemented, political cases handled. How did you represent the international students at your institution?
4. Financial Report/Budget for the year 2006
5. Cooperation - with other ISU branches, your Student Parliament, other organizations

6. **Very useful and important:** Mistakes we learned from. Things we could have done better. Challenges for the future of the branch. Potential solutions.
7. Plans for board election next semester/ branch continuity
 - a. How will elections for the next board in August/ September be organized?
 - b. Name and contact info for the contact person related to the elections
 - c. Board Manual, or other handing over material: "You in the ISU"?

8. Feel free to also make a PowerPoint presentation with **Pictures** of: your institution, your board members and your activities.
9. Bring your branch activity posters, board handover guides, TShirts, etc.

Abbreviations

UiO	University of Oslo
UiB	University of Bergen
UiT	University of Tromsø
UiS	University of Stavanger
HiO	Oslo University College
HiN	Narvik University College
UiBo	University College of Bodø
HiT	University College of Telemark
MiB	MSc in International Business Council
UMB	Norwegian University of Life Sciences
NHH	School of Economics and Business Adm. (Bergen)
NTNU	Norwegian University of Science and Technology
StL	Norwegian Association of Students (University Colleges)
NSU	Norwegian Student Union (Universities)
ISU	International Students' Union of Norway
NA	National Assembly
NP	National President
NSec	National Secretary
VP	Vice President
AltVP	Alternate Vice President